

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, February 11, 2013

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Neal Dooley and John Spencer

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Finance Director Barb Lowe, Public Works Director Mick Monken, Human Resource Director Steve Edin, Interim Police Chief Dan Lorentzen, and City Clerk/Admin. Asst. Norma Scott

OTHERS: Steve Ewing and Mark Wakefield

Excused Absence.

Guest Business. Mark Wakefield, 121 95th Avenue SE, commented he talked to City Administrator Berg about Police personnel problems which were labor issues. The City should maintain management rights when negotiating the contract such as assignment of shifts. City Administrator Berg commented the City did not give away all its management rights and offered to provide a copy of the contract.

Steve Ewing, 877 6th Street SE, complimented staff on the permitting process and several staff members he worked with. Mr. Ewing expressed dissatisfaction with three unscrupulous officers. They have harassed other officers in the City. Mr. Ewing read a letter to the Herald editor dated February 4, 2013. He approves of City Administrator Berg's Police Chief Assessment process. The City should not allow special favors for City employees or other individuals, which has happened in the past. The City needs to be more transparent by releasing information rather than the media having to make public records requests. City Administrator Berg commented that if officers or individuals feel harassed they need to notify the City so we can address the issue.

Mark Wakefield, 121 95th Avenue SE, commented it's hard to complain about someone when that person might save your life someday.

Consent Agenda. Councilmember Daughtry moved approve the Consent Agenda (A. Approve February vouchers [Payroll Direct Deposits 906799-906862 for \$127,274.03, Payroll Checks 34688-34689 for \$10,172.36, Electronic Funds Transfers 552-560 for \$158,949.92, Claims 34690-34749 \$148,708.41, Tax Deposits 1.29.13, 2.1.13 for \$56,924.95, for total vouchers approved of \$502,029.67 and B. Approve City Council regular meeting minutes of January 28, 2013), seconded by Councilmember Welch; motion carried unanimously. (7-0-0-0)

Second and final reading of Ordinance No. 881, Lake Stevens Municipal Code title 10 Parks and Recreation amendments.

Planning Director Ableman reviewed the changes. Interim Police Chief Lorentzen reviewed the penalties. Planning Director Ableman noted waterfowl regulations are in the code and there are some signs that could be made more visible.

MOTION: Councilmember Welch moved to adopt the second and final reading of Ordinance 881 in the Lake Stevens Municipal Code, seconded by Councilmember Spencer; motion carried unanimously. (7-0-0-0)

Approve Resolution 2013-1, fees amendment. Planning Director Ableman reviewed the fee changes. City Attorney Beyer noted for clarification the detached single family resident impact fee on Page 3 of the resolution did not increase by \$4100; it increased from \$4,532 to \$4,692.

MOTION: Councilmember Holder moved to adopt Resolution No 2013-1 fees resolution repealing Resolution No. 2012-5, seconded by Councilmember Dooley; motion carried unanimously. (7-0-0-0)

Approve agreement with Springbrook to purchase financial software. Finance Director Lowe commented they are currently doing a lot of reports outside the HMS system; the system needs significant upgrades and is nearly obsolete. Ms. Lowe surveyed other jurisdictions and financial software providers. Springbrook has been in business for 25 years and the first city to purchase their software is still doing business with them. Springbrook did a demonstration. The system does not require additional hardware. The earliest start date is August 1 with full implementation by mid November, early December.

MOTION: Councilmember Tageant moved to authorize the Mayor to enter into an agreement with Springbrook Software for financial software license, maintenance, and cloud hosting services by signing: Master Client Agreement, Hosted and Subscription Services Level Addendum, Software Maintenance Addendum, Supplements to General Terms and Conditions, and order form, seconded by Councilmember Spencer; motion carried unanimously. (7-0-0-0)

DISCUSSION ITEMS:

Phosphorous Management Plan update. Public Works Director Monken reviewed the following three updates to the plan: 1) recommendation section has been replaced with an Implementation Section and a Budget Summary; 2) financial plan has been incorporated; and 3) added Conservation Service Corps Education Proposal. Aerator removal will need to be identified later. All the parks will be posted on not feeding the waterfowl. He will be meeting with the County on amending the Lake Restoration interlocal. Spring is targeted for the alum application.

Councilmember Quigley asked what the contributors to the external loading are. Public Works Director Monken responded they will be working with the County and Conservation Corps on social behavior. The City has received grant funding for the education portion.

2013 Pavement Overlay. Public Works Director Monken reported there is close to \$500,000 for paving this year. Grade Road will be paved from TIB grant funding, which requires Snohomish County to do the paving. There are six roads proposed for the 2013 pavement overlay program. Wheelchair accessibility must be brought up to standard.

2013 budget amendment , Ordinance No. 887. Finance Director Lowe reviewed the first 2013 budget amendment changes.

Council Person's Business: Councilmembers reported on the following meetings: Tageant – Sewer Utility Subcommittee and will attend the AWC conference in Olympia tomorrow; Holder – Sewer Utility Subcommittee; Dooley – Sewer Utility Subcommittee; Daughtry – Highway 9 Coalition legislative session and will attend the AWC conference.

Mayor's Business: Mayor Little attended the Highway 9 legislative session and AWC conference begins tomorrow.

Staff Reports: Staff reported on the following: City Administrator Berg – March 12 closing date for Police Chief recruitment - community and Council open house planned for either April 15 or 16; Planning Director Ableman – Shoreline Management Program committee meeting is scheduled for February 25th at 5:00, Park Board open house is scheduled at the Senior Center February 26th 6:00 p.m. - for public input for revamping Park/Recreation Plan, new Planning Commission Chair Janice Huxford and Vice-Chair Gary Petershagen, received several support letters for PSRC Vision 2040, met with Aquafest for a pre-application meeting; Public Works Director Monken – Lundeen Park concession stand proposals out next week and 20th Street NE surveying started; Interim Police Chief Lorentzen - Washington Association of Sheriff and Police Chiefs were in town for two days, went through all Police policies/procedures, and will provide the public document within about 1 ½ months.

Executive Session. Mayor Little called for an executive at 8:15 p.m. for ten minutes on pending litigation with no action to follow. After a five minute recess the executive session began at 8:20 p.m. and was continued for three additional five minute increments with the public being notified each time. The executive session ended at 8:45 p.m.

Adjourn. Councilmember Holder moved to adjourn at 8:45 p.m., seconded by Councilmember Tageant; motion carried unanimously. (7-0-0-0)


Vern Little, Mayor


Norma J. Scott, City Clerk/Admin. Asst.